



Seating Planner

Seating Capacity for Tables	
Table Size	Number of People
72 inch Round (6')	Seats 10 – 12 Adults
60 inch Round (5')	Seats 8 – 10 Adults
48 inch Round (4')	Seats 6 – 8 Adults
36 inch Round (3')	Seats 3 – 5 Adults
8 feet x 30 inch Rectangle/Banquet	Seats 8 – 10 Adults
6 feet x 30 inch Rectangle/Banquet	Seats 6 – 8 Adults
6 feet 30 inch Rectangle/Banquet	Seats 8 – 10 Children

Party Seating	
Table Size	Square Feet per Person
Stand Up Cocktail	5 – 6 Square Feet per Person
Cocktail Partial Seating	8 Square Feet per Person
Buffet Dinner – Partial Seating	8 Square Feet per Person

Sit-Down Dinner	
Table Size	Square Feet per Person
5' Round Tables of Eight	12 Square Feet per Person
5' Round Tables of Ten	10 Square Feet per Person
6' Banquet Tables of Six	10 Square Feet per Person
6' Banquet Tables of Eight	8 Square Feet per Person

General Layout	
Area	Square Feet
Cathedral Seating – Rows	5 – 6 Square Feet per Person
Dance Area	2 Square Feet per Person
Disc Jockey	50 Square Feet per DJ Table
Band Area	10 Square Feet per Person
Drums	20 Square Feet
Piano	30 Square Feet
Grand Piano	100 Square Feet
Bar Area	100 Square Feet
Head Table of Four	100 Square Feet

Additional Notes:

- For round tables, allow 60" between tables for chairs.
- For chairs for cathedral seating, allow 36" between rows of chairs and allow 30" to 60" for aisle space.
- Please note the Seating Planner is an assist tool NOT a professional event planner.